



## NATIONAL PENSION SCHEME AUTHORITY

### REQUEST FOR PROPOSALS

**NAPSA/DI/24/18: PROVISION OF CONSULTANCY SERVICES ON THE MARKET STUDY FOR THE HIGHEST AND BEST USE DEVELOPMENT PROPOSALS ON THE VARIOUS NAPSA'S PARCELS OF BARE LAND - NORTHERN REGION**

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1. The National Pension Scheme Authority (NAPSA) intends to apply part of the budgeted funds to eligible payments under the contract for which this Request for Proposals (RFP) is issued. Payments by NAPSA will be made only at the request of the Authorized Representative, and will be subject, in all respect, to the terms and conditions of the contract.
2. NAPSA now invites sealed proposals to provide the following consulting services (hereinafter called 'services'): **NAPSA/DI/24/18: Provision of Consultancy Services on the Market Study for the highest and best use development proposal on the various NAPSA's parcels of bare land - Northern Region** under Lots 1 and 2 as follows:

#### LOT 1

S/NO.	District	Brief Description
1	Luangwa	10 Plots on the Luangwa River Frontage 24 gigh cost residential plots in the direction of the Zambezi river area.
2	Lundazi	52, 264 squre metres
3	Mbala	Plot no. 98 Town Centre and Plot No. 18 Off Makanta Road
4	Mpika	•Along Tazara road off great north road • Land Near Medical Stores • Land behind Micheal Chilufya Sata Hospital

## LOT 2

S/No	District council	Brief Description
1	Mpongwe	Provisional Plot number 12-16, New Mpongwe area
2	Masaiti	Lot Number 154, Chankute area, Masaiti
3	Mufulira	Stand Number 41148/M, 41149/M, 5271
4	Kalulushi	The land is on road frontage along Kitwe – Chingola Road, within radius from the Chambeshi Township
5	Solwezi	Stand Number SOLWE/In1001064/443, proposed for low and medium cost residential housing units or industrial development

3. This Request for Proposals (RFP) is Open to all Eligible **Local** Consultants.
4. A firm will be selected under **Quality Cost Based Selection procedures** and in a Full Technical Proposal (FTP) format as described in this RFP.
5. Bidders will be evaluated based on the Preferential Procurement Margin Clause for bidders registered with the Citizen Economic Empowerment Commission (CEEC) as follows:  
  
Citizen influenced company, by 4% (four percent)  
Citizen empowered Company, by 8% (eight percent); and  
Citizen Owned Company, by 12% (twelve percent).
6. The Consultant is allowed, at its option, to bid for individual Lots or for both Lots, but in each Lot, Bidder must quote for all items.
7. Further information may be obtained from the office of the **Head Procurement & Stores, National Pension Scheme Authority, 3rd Floor, Levy Business Park, Corner Kabelenga/Church Roads, Lusaka, Zambia**. The telephone numbers are +260 (211) 226225 and the fax number is +260 (211) 225226. Interested bidders may inspect the bidding document from **the Procurement Office on the 1<sup>st</sup> Floor**, Levy Business Park or visit our website ([www.napsa.co.zm](http://www.napsa.co.zm)) and purchase the bidding document at a non-refundable fee of **K 500.00**.
8. Proposals, in **sealed envelopes**, should be addressed to the Director General, National Pension Scheme Authority, Levy Business Park, Corner Kabelenga/Church Roads, Lusaka, Zambia. The Telephone numbers are +260 (211) 225226 and the fax number is +260 (211) 225226. **However, telefax and emails of Request for Proposals will not be considered.**

9. The Request for Proposals (RFP) bound and clearly marked '**Provision of Consultancy Services on the Market Study for the highest and best use development proposal on the various NAPSA's parcels of bare land - Northern Region**', shall be deposited in the tender box situated at the Ground Floor, Levy Business Park, Corner Kabelenga/Church Roads, Lusaka, Zambia.
10. The closing date for the receipt of Request for Proposals (RFP) is **Friday 28 December 2018 at 10:30 hours** and any Request for Proposal received after the time and date stipulated above will not be accepted. The Request for Proposals will be opened immediately thereafter in the presence of bidders or their representatives who choose to attend.
11. Bidders should pay attention to the following information:

Item No.	Description of Item	Date
1	Date and Time of commencement of inspection/sale of Bidding Documents	<b>Tuesday 4<sup>th</sup> December 2018 at 10:00 hours.</b>
2	Date of pre-proposal conference and site visit	<p>All participating bidders are required to attend a <b>Mandatory</b> Pre-Proposal /Site visit meeting as follows;</p> <p><b>LOT 1</b></p> <ul style="list-style-type: none"> <li>i. <b>Luangwa – Monday 10<sup>th</sup> December 2018 at 10:00 hours, meeting place – Luangwa Council Office</b></li> <li>ii. <b>Lundazi – Wednesday 12<sup>th</sup> December 2018 at 10:00 hours, meeting place – Lundazi Council Office</b></li> <li>iii. <b>Mpika – Tuesday 18<sup>th</sup> December 2018 at 10:00 hours, meeting place - NAPSA Office</b></li> <li>iv. <b>Mbala – Wednesday 19<sup>th</sup> December 2018 at 14:00 hours, meeting place – NAPSA Office</b></li> </ul>

		<p><b>LOT 2</b></p> <p>i. <b>Mpongwe – Monday 10<sup>th</sup> December 2018 at 10:00 hours, meeting place – Mpongwe Council Office</b></p> <p>ii. <b>Masaiti – Monday 10<sup>th</sup> December 2018 at 14:00 hours, meeting place – Masaiti Council Office.</b></p> <p>iii. <b>Kalulushi – Tuesday 11<sup>th</sup> December 2018 at 10:00 hours, meeting place – NAPSA Kalulushi Housing Complex.</b></p> <p>iv. <b>Mufulira – Wednesday 12<sup>th</sup> December 2018 at 10:00 hours, meeting place – NAPSA Mufulira Office.</b></p> <p>v. <b>Solwezi – Friday 14<sup>th</sup> December 2018 at 10:00 hours, meeting place – NAPSA Solwezi Office.</b></p>
3	Last Date and Time for receipting of bids at NAPSA (Address as given above)	<b>Friday 28<sup>th</sup> December 2018 at 10:30 hours.</b>
4	Date and time of opening of bids	<b>Friday 28<sup>th</sup> December 2018 at 10:30 hours.</b>

Secretary  
**Management Procurement Committee**  
**For/Director General**  
**NATIONAL PENSION SCHEME AUTHORITY**