



NATIONAL PENSION SCHEME AUTHORITY

REQUEST FOR PROPOSALS

NAPSA/DI/25/18: PROVISION OF CONSULTANCY SERVICES ON THE MARKET STUDY FOR THE HIGHEST AND BEST USE DEVELOPMENT PROPOSALS ON THE VARIOUS NAPSA'S PARCELS OF BARE LAND - SOUTHERN REGION

1. The National Pension Scheme Authority (NAPSA) intends to apply part of the budgeted funds to eligible payments under the contract for which this Request for Proposals (RFP) is issued. Payments by NAPSA will be made only at the request of the Authorized Representative, and will be subject, in all respect, to the terms and conditions of the contract.
2. NAPSA now invites sealed proposals to provide the following consulting services (hereinafter called 'services'): **NAPSA/DI/25/18: Provision of Consultancy Services on the Market Study for the highest and best use development proposal on the various NAPSA's parcels of bare land - Southern Region** as follows:

S/No	District council	Brief Description
1	Sesheke	20 High cost residential plots in new Katimamulilo residential area
2	Kazungula	Commercial stand number KAZUN 21518/215 Sesheke road frontage
3	Mongu	Stand No 7407 Kasima area near ERB tanks ,proposed new town area
4	Choma	Sub A/F346a Choma, 402.156 hectare
5	Siavonga	Zoned as a new central Business District for Siavonga
6	Livingstone	250 plots Kasiya area
		5 Acres highlands Area along Lusaka road

3. This Request for Proposals (RFP) is Open to all Eligible **Local** Consultants.
4. A firm will be selected under **Quality Cost Based Selection procedures** and in a Full Technical Proposal (FTP) format as described in this RFP.
5. Bidders will be evaluated based on the Preferential Procurement Margin Clause for bidders registered with the Citizen Economic Empowerment Commission (CEEC) as follows:
Citizen influenced company, by 4% (four percent)
Citizen empowered Company, by 8% (eight percent); and
Citizen Owned Company, by 12% (twelve percent).
6. Further information may be obtained from the office of the **Head Procurement & Stores, National Pension Scheme Authority, 3rd Floor, Levy Business Park, Corner Kabelenga/Church Roads, Lusaka, Zambia**. The telephone numbers are +260 (211) 226225 and the fax number is +260 (211) 225226. Interested bidders may inspect the bidding document from **the Procurement Office on the 1st Floor**, Levy Business Park or visit our website (www.napsa.co.zm) and purchase the bidding document at a non-refundable fee of **K 500.00**.
7. Proposals, in **sealed envelopes**, should be addressed to the Director General, National Pension Scheme Authority, Levy Business Park, Corner Kabelenga/Church Roads, Lusaka, Zambia. The Telephone numbers are +260 (211) 225226 and the fax number is +260 (211) 225226. **However, telefax and emails of Request for Proposals will not be considered.**
8. The Request for Proposals (RFP) bound and clearly marked '**Provision of Consultancy Services on the Market Study for the highest and best use development proposal on the various NAPSA's parcels of bare land - Southern Region**', shall be deposited in the tender box situated at the Ground Floor, Levy Business Park, Corner Kabelenga/Church Roads, Lusaka, Zambia.
9. The closing date for the receipt of Request for Proposals (RFP) is **Friday 28th December 2018 at 10:30 hours** and any Request for Proposal received after the time and date stipulated above will not be accepted. The Request for Proposals will be opened immediately thereafter in the presence of bidders or their representatives who choose to attend.

10. Bidders should pay attention to the following information:

Item No.	Description of Item	Date
1	Date and Time of commencement of inspection/sale of Bidding Documents	Tuesday 4th December 2018 at 10:00 hours.
2	Date of pre-proposal conference and site visit	<p>All participating bidders are required to attend a Mandatory Pre-Proposal /Site visit meeting as follows;</p> <ul style="list-style-type: none"> <li data-bbox="911 645 1401 790">i. Siavonga – Monday 10th December 2018 at 10:00 hours, meeting place – Siavonga Council Office <li data-bbox="911 824 1401 969">ii. Choma – Tuesday 11th December 2018 at 10:00 hours, meeting place – NAPSA Choma Office <li data-bbox="911 1003 1401 1227">iii. Livingstone – Wednesday 12th December 2018 at 10:00 hours, meeting place – NAPSA Livingstone Office <li data-bbox="911 1305 1401 1485">iv. Kazungula – Friday 14th December 2018 at 10:00 hours, meeting place - Kazungula Council Office <li data-bbox="911 1518 1401 1664">v. Sesheke – Monday 17th December 2018 at 10:00 hours, meeting place – Sesheke Council Office <li data-bbox="911 1697 1401 1843">vi. Mongu – Thursday 20th December 2018 at 10:00 hours, meeting place – NAPSA Office
3	Last Date and Time for receipting of bids at NAPSA (Address as given above)	Friday 28th December 2018 at 10:30 hours.

4	Date and time of opening of bids	Friday 28th December 2018 at 10:30 hours.
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Secretary
Management Procurement Committee
For/Director General
NATIONAL PENSION SCHEME AUTHORITY