**INVITATION FOR BIDS**

**NAPSA/DI/02/01/17 TENDER FOR THE CONSTRUCTION OF REGIONAL OFFICES ON PLOT No. 1961 CHINSALI – MUCHINGA PROVINCE FOR NATIONAL PENSION SCHEME AUTHORITY (NAPSA)**

1. NAPSA has set aside funding for the construction of various properties and intends to apply part of the funds to cover eligible payments under the Contract for the construction of its Regional Offices on Plot 1961 Chinsali, in Muchinga Province. This invitation therefore is made to enable the prospective qualified contractors to construct the Office Complex and ancillary works at Chinsali.
2. The National Pension Scheme Authority now invites sealed bids from Interested Bidders registered with National Council for Construction (NCC) in Category B/or C, Grades 1, 2, and 3 for the construction of its Regional Offices on Plot 1961 Chinsali, in Muchinga Province.
3. The scope of works comprised of the complete office block of reinforced concrete framed structure of columns and beams, suspended slab and block works on column bases and strip footing foundations. The external works comprising soil drainage, paved areas, car park, water reticulation, wall fence, electrical and landscaping to the entire satisfaction of the Employer.
4. Bidding will be conducted using the Open National Bidding (ONB) procedures specified in the Public Procurement Act of 2008 and the Public Procurement Regulations of 2011, and is open to all Bidders eligible as defined in the Bidding Documents.
5. Interested eligible Bidders may obtain further information from National Pension Scheme Authorityand inspect the bidding documents at the following address: National Pension Scheme Authority, 3rd Floor, Levy Business Park Office Block, Corner Kabelenga and Church Roads, P.O. BOX 51275, Lusaka, Zambia. The telephone number is 260 (01) 225226 and the fax number is (01) 225226**.** A mandatory site visit shall be conducted on **Tuesday, 28th February, 2017** at 10:30hrs on Plot 1961 Chinsali, in Muchinga Province.
6. The bidding documents may be purchased by interested bidders from the National Pension Scheme Authority, 3rd Floor, Levy Business Park Office Block, Corner Kabelenga and Church Roads, P.O Box 51275, Lusaka upon payment of a non-refundable fee of **K2000.00.**
7. The bids must be accompanied by a bid security of not less than 2% of the bid sum, duly signed and sealed by the Guarantor and shall be valid for a period of 118 days after the date of bid opening or a bid securing declaration.
8. Sealed and properly bound bids clearly marked **“Construction of NAPSA Regional Offices on Plot 1961 Chinsali, in Muchinga Province”** must be deposited in the tender box on the Ground Floor, Levy Business Park Office Block, Corner of Kabelenga and Church Roads, Lusaka, on or before Friday**, 17th March, 2017** **at 10:30 hours local time.** **LATE, FAXED AND ELECTRONIC BIDS WILL BE REJECTED**. Tenders will be opened thereafter in the presence of bidders or their representatives who choose to attend.
9. Bidders should pay attention to the following information:

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| Item No. | Description of Item | Date |
| 1 | Date and Time of commencement of inspection/sale of Bidding Documents | **Friday, 17th February, 2017** **at 08:30 hours** local time. Bidders are advised to inspect and purchase the bidding documents at a non-refundable fee of **K2000.00** or its equivalent. |
| 2 | Last Date for requesting any clarifications | 14 days before the closing date. |
| 3 | Last Date and Time for receipting of bids at NAPSA (Address as given above) | **Friday, 17th March, 2017** **at 10:30 hours** local time. |
| 4 | Date and time of opening of bids | **Friday, 17th March, 2017** **at 10:30 hours** local time. |

Justine Mwiinga

**Head- Procurement and Stores**

**For/Director General**

**National Pension Scheme Authority**