



## NATIONAL PENSION SCHEME AUTHORITY

### INVITATION FOR BIDS

**NAPSA/DIT/03/19: TENDER FOR THE SUPPLY AND DELIVERY OF VARIOUS IT NETWORKING EQUIPMENT FOR THE NATIONAL PENSION SCHEME AUTHORITY**

- 1.0 The National Pension Scheme Authority has made financial provisions for the engagement of reputable suppliers or companies for the supply and delivery of various IT Networking Equipment. It is intended that these funds will be applied to eligible payments under the tender.
- 2.0 NAPSA now invites sealed bids from eligible bidders for the supply and delivery of various IT Networking Equipment as per Lots below (Quantities are in the detailed technical requirements):

N°	Description of Goods	Lot Number	Physical unit	Final (Project Site) Destination	Delivery Date	
					Earliest Delivery Date	Latest Delivery Date
1.	Core Switch	Lot 1	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
2.	Data Centre Switches	Lot 2	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
3.	Access Switch C9300-48P-E	Lot 3	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks

4.	Access Switch - C9300-24P-E	Lot 4	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
5.	Wireless Controller	Lot 5	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
6.	Access Point	Lot 6	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
7.	ISE	Lot 7	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
8.	Branch Routers	Lot 8	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks
9.	Head Office Routers	Lot 9	Number	NAPSA, Stores, Levy Business Park, Lusaka	4 weeks	6 weeks

3.0 Interested bidders may obtain further information and inspect the bidding documents from the office of the Head Procurement and Stores, National Pension Scheme Authority, Levy Business Park Office Block, Cnr Kabelenga and Church Roads, P O Box 51275, LUSAKA, ZAMBIA. The telephone numbers are (+60) (211) 395000. **HOWEVER TELEGRAPHIC OR TELEFAX OFFERS WILL NOT BE ACCEPTED.**

4.0 A bidder is allowed, at its option, to bid for one Lot or all Lots, but in each case bidders must quote for all items and quantities specified for the Lot quoted. Bidders not quoting for the quantities specified for all items in a Lot will be considered as non-responsive. The basis for bid evaluation and contract award will be on individual Lot basis or a combination of all Lots, and NAPSA will award the contract(s) to the most economical and qualitative combination.

5.0 Bidders will be evaluated based on the Preferential Procurement Margin Clause for bidders registered with the Citizen Economic Empowerment Commission (CEEC) as follows:

- i. For a citizen influenced company, by 4% (four percent)
- ii. For a citizen empowerment Company, by 8% (eight percent); and

- iii. For Citizen Owned Company, by 12% (twelve percent)
- 6.0 A complete set of bidding documents may be purchased by bidders from the National Pension Scheme Authority upon payment of a **non-refundable fee of K500.00 in cash.**
- 7.0 The bids must be deposited in the Tender Box on the Ground floor, Levy Business Park Office Block, Lusaka on or before **Friday 1<sup>st</sup> March 2019 at 10:30 hours local time.** The bids must be accompanied with a bid securing declaration for a period of three (03) years or bid security amounting to two percent (2%) of the bidder's bid price in form of a Bank Guarantee or a Bank Certified Cheque in Zambian Kwacha or in any freely convertible currency.
- 8.0 The closing date for the receipt of bids is **Friday 1<sup>st</sup> March 2019 at 10:30 hours** local time and any bid received after the time and date stipulated above will not be accepted. The bids will be opened in the Lobby Room on the Ground Floor, Levy Business Park Office Block, Lusaka, on **Friday 1<sup>st</sup> March 2019 at 10:30 hours** in the presence of bidders or their representatives who may choose to attend.
- 9.0 NAPSA reserves the right to change the dates mentioned above or in the bidding documents, which will be communicated.

Item No.	Description of Item	Date
1	Date and Time of commencement of inspection / Sale of Bid Documents	<b>4<sup>th</sup> February 2019 at 10:00 hours. Bidders are advised to pay a non-refundable fee of K500.00 cash or its equivalent before closing of this tender.</b>
2	Last date for requesting any clarification	<b>14 days before the closing date.</b>
3	A pre bid conference	<b>Friday, 15<sup>th</sup> February 2019 at 10:00 hours in the Ground Floor Meeting Room at Levy Business Park.</b>
4	Last Date and Time for Receipt of Bids at NAPSA (Levy Business Park Office Block, Ground Floor)	<b>Friday 1<sup>st</sup> March, 2019 at 10:30 hours</b>
5	Date and Time of opening Bids	<b>Friday 1<sup>st</sup> March, 2019 at 10:30 hours</b>

Secretary  
**Management Procurement Committee**  
**For/Director General**  
**NATIONAL PENSION SCHEME AUTHORITY**